

# Choir Director for the Holy Apostles Choir School

**To Apply: please email a cover letter and resume to [james.r.stambaugh@gmail.com](mailto:james.r.stambaugh@gmail.com), with the subject heading "HACS Choir Director"**

## **Primary Responsibilities**

Holy Apostles Choir School (HACS) is an after-school choir program for first through fifth grade students.

HACS is looking for a part-time Choir Director to direct rehearsals twice per week using the Royal School of Church Music curriculum, and direct Sunday Morning performances once per month during the school year. Rehearsals will be held from 3:30 pm until 6:00 pm, Tuesdays and Thursdays, while school is in session, beginning on February 5, 2019.

The Director will be responsible to select appropriate music for performances, which music shall be subject to the approval of the Rector.

Additional information about the Choir School is available at [holypostlespa.org/choir-school](http://holypostlespa.org/choir-school).

The Director will have primary responsibility to develop a high-quality, spirited, inviting music ministry for young children within and outside the congregation. It is expected that the Director will work to develop and foster excellent relations and involvement by parents of children participating in the HACS.

## **Qualifications:**

The Director must see this position as a ministry.

Specific experience includes demonstrated musical and directing abilities.

The Director must understand the nuances of working with a large group of young children and possess the spirit and demeanor to create an inviting, loving, and celebratory environment.

The Director must be able to work well with volunteer staff and the Church Organist.

The Director must be familiar with Episcopal liturgy, and the Anglican musical repertoire.

Must comply with all State of Pennsylvania and Diocese of Pennsylvania for criminal background checks child abuse prevention training.

### **General Responsibilities:**

1. Attend regular planning and development meetings with the HACS Committee and the Rector.
2. Help recruit choristers.
3. Direct children in presenting musical offerings in Sunday worship services once per month.
4. Direct rehearsals twice per week following the Royal School of Church Music curriculum from 3:30 pm until 6:00 pm.
5. Maintain an affiliation with the Royal School of Church Music.
6. Work with other staff and volunteers to achieve intergenerational music opportunities for young children. This may include, but is not limited to an Advent/Christmas music program, mass choir anthems and other opportunities as directed.
7. Oversee child and parent use of curriculum and vestments.
8. Oversee attendance at RSCM summer courses by qualified HACS students.
9. Coordinate schedules and other matters with the Holy Apostles organist and choir master.

### **Accountability and Work Relationships:**

The Director will (1) be directly accountable to the Rector of the Church of the Holy Apostles; (2) emphasize and be part of the team spirit with the Church of the Holy Apostles; and (3) foster a spirit of joy and loyalty with volunteers.